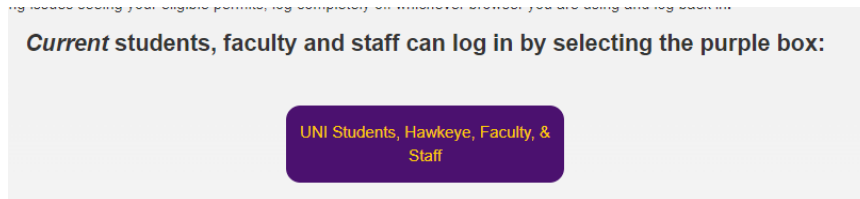


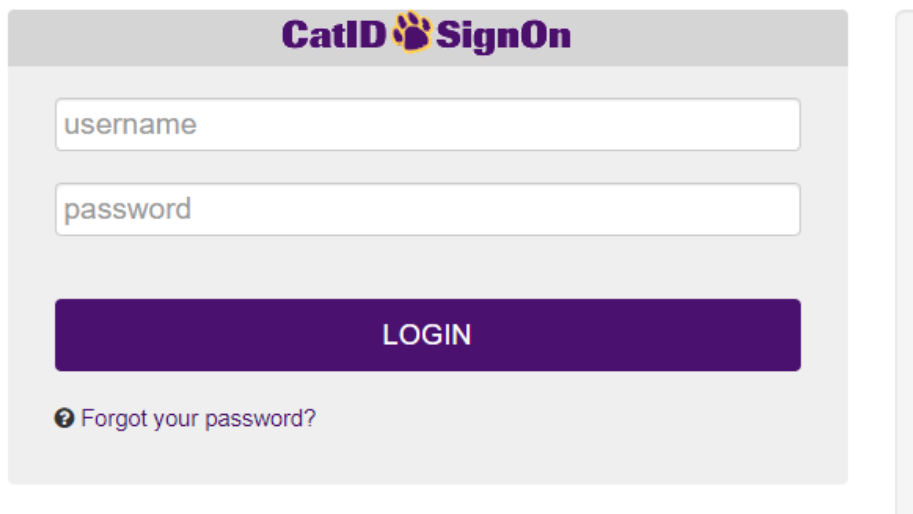
Ordering a Parking Permit Through the Parking Portal


1. Go to the [Parking Portal](http://parking.uni.edu) (parking.uni.edu), scroll down to the purple box labeled UNI Students, Hawkeye, Faculty & Staff.



Select it and it will take you to the login page.

2. Put in your UNI issued credentials.




CatID  SignOn

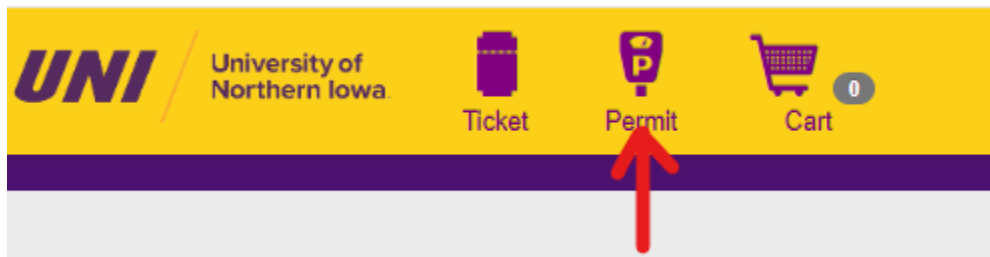
username

password

LOGIN

 Forgot your password?

3. One into your account, select the permit icon at the top of the screen.



- This will take you to the screen showing you the permits you are eligible for. Make the appropriate select permit (there are several options).

Permit Selection

Offer Expires	Type	Lot	Expiration	Amount	Active Days
	C PERMIT 2024-25 VIRTUAL PERMIT	NO PERMIT ISSUED. VIRTUAL ONLY. VALID C, R LOTS	8/24/2025	\$70.20	
	C PERMIT FALL 2024 ONLY VIRTUAL PERMIT	NO PERMIT ISSUED. VIRTUAL ONLY. VALID C, R LOTS	12/31/2024	\$35.10	
	C RESERVED PMT 2024-25: 1 MAX CP OR CR PER PERSON	C RESERVED IN MMTC PARKING DECK NORTH CAMPUS	8/24/2025	\$360.00	
	MOTORCYCLE PERMIT 2024-25 VIRTUAL PERMIT	NO PERMIT ISSUED. VIRTUAL ONLY. REGISTER BY PLATE.	8/24/2025	\$36.00	
	R PERMIT 2024-25	NO PERMIT ISSUED. VIRTUAL ONLY.	8/24/2025	\$40.80	

WaitListed Permits

Type	Lot	Expiration	Amount	Active Days	Valid Times	On
C PREFERRED PMT 2024-25: 1 MAX CP OR CR PER PERSON	ANY CP, C OR R LOT		\$120.00			202

- From there enter your vehicle, address (if not already listed) and Delivery method (if applicable. Virtual permits are all email).

Active Date Delivery Method

Vehicles

Add New Vehicle

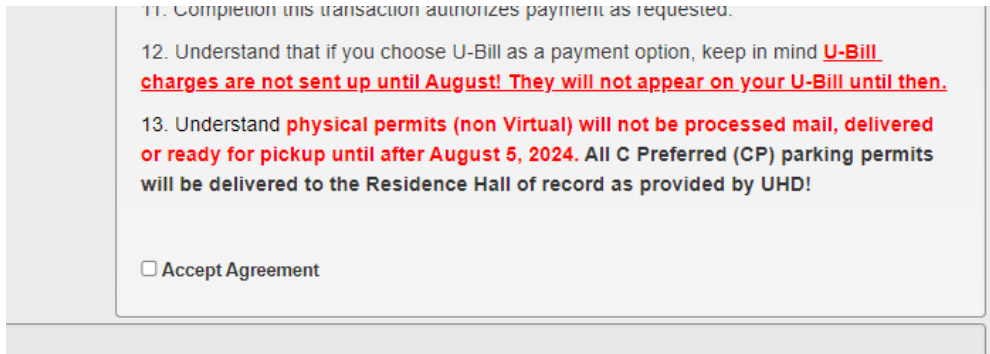
Plate	State	Make	Body	Color
123456	NM	FORD	TRK	BLUE
987654	NM	VW	CAR	RED
654321	NM	TOY	CAR	GRAY

Addresses

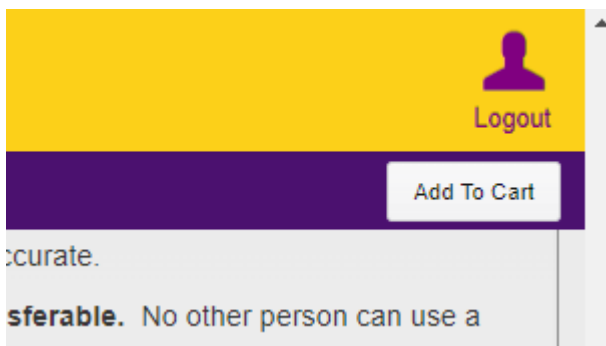
Add New Address

Address 1	Address 2	City	State	Zip
2901 OHIO ST-SHU 300	TESLA	CEDAR FALLS	IA	50613-4921
NOWHERE STREET		WATERLOO	IA	55555-

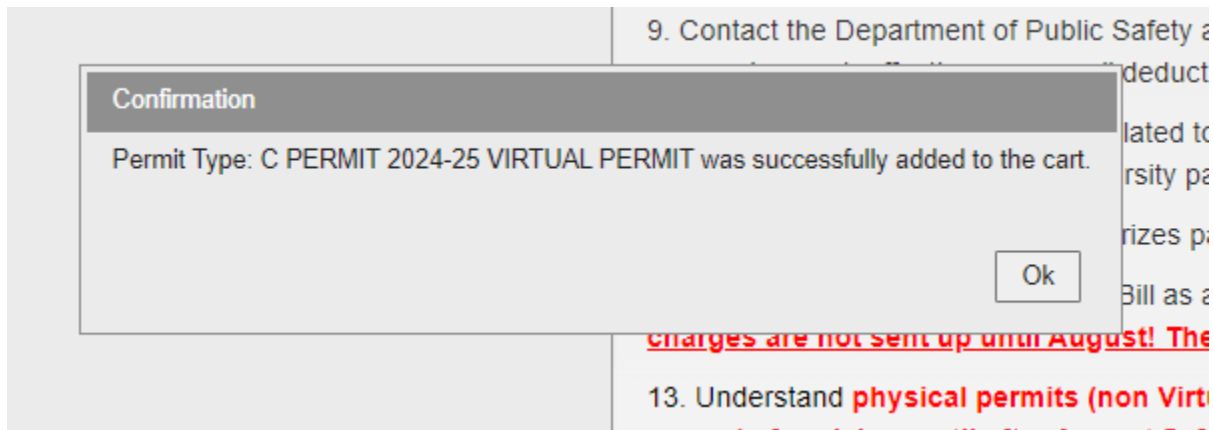
6. Read then check the Acknowledgment box at the bottom.



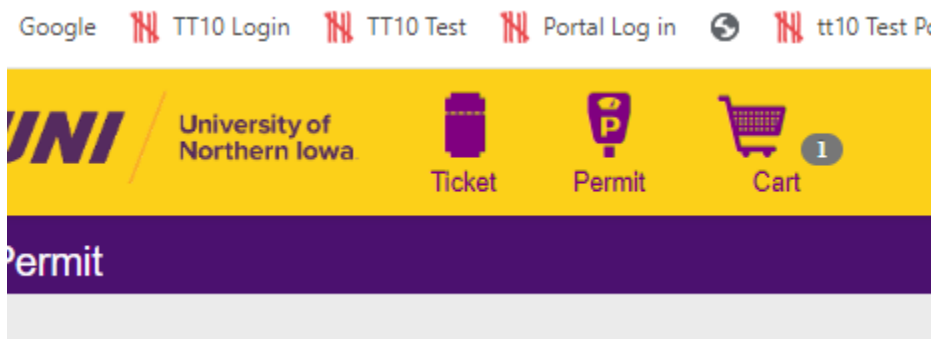
7. Then select add to Cart at the top of the screen.



You should see a Confirmation box. Select Ok.



8. Select the Cart icon at the top of the page.



9. Once there, select the payment option you are eligible for.

NOTE: You may see UBill as a payment option for citati
University Bill or payroll deduction, or for non-affiliated persons, UN

Payment Type

Email Address For Receipt

Shopping Cart Totals
Amount:\$70.20 Items: 1

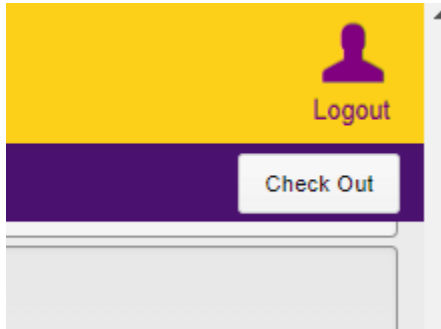
10. Scroll down, read and check the Acknowledgment box at the bottom.

6. Have read and understand the [Department of F](#)

7. Understand orders placed during the fall parking
as a payment option.

Accept Agreement

11. Then select the Check Out icon in the upper right corner.



You should receive an email confirmation.